



SUMMER STUDIO 2012

Please sign and mail all Gray forms to The Art Institute of California — Sacramento by June 13, 2012. For your convenience, a business reply envelope has been provided.

The Art Institute of California — Sacramento
The International Culinary School at The Art Institute of California — Sacramento
2850 Gateway Oaks Drive, Suite #100 • Sacramento, CA 95833
Toll-Free: 800.477.1957 • Local: 916.830.6320 • Fax: 916. 830.6344

Accredited Member, ACICS

 **The Art Institute
of California™—Sacramento**



THE INTERNATIONAL
CULINARY SCHOOLSM

at The Art Institute of California—Sacramento

CREATE TOMORROW

RULES AND CONDUCT EXPECTATIONS

ATTENDANCE POLICY

- Students are required to attend all class sessions, guest speakers, functions, events, meetings, etc.
- Attendance will be taken at each class, function, event, etc.
- Students who are absent from any class or function must provide a valid excuse to the workshop coordinators. Unsatisfactory reasons for absence may result in dismissal from the program.

ENFORCEMENT POLICY

- In the event of an infraction, Summer Studio staff will issue warnings. If several warnings are issued or a serious infraction is committed, the student will be expelled from the workshop.
- In the event of dismissal, parents or guardians will be notified and arrangements will be made for the student's transportation home. If the student must leave by bus, train, or airline, transportation to the departure point will not be provided. No refunds will be issued to those dismissed from Summer Studio Workshop 2012.

LIABILITY

- The Art Institute of California — Sacramento shall not be liable for an injury, loss, or damage of any nature to the person or property of the student, student's family, guests, or any other person arising from any cause other than established negligence of an employee of The Art Institute of California — Sacramento. The Art Institute of California — Sacramento has no obligation to provide health services under this contract at any time.

SMOKING

- The Art Institute of California — Sacramento and Hilton Garden Inn Sacramento, South Natomas are non-smoking environments. Designated smoking areas will be indicated at both locations for those who are of legal smoking age.

ALCOHOL

- The legal drinking age in California is 21. No alcoholic beverages are permitted in the housing facilities or any other areas designated as the Summer Studio Workshop.

DRUGS

- The use, possession, sale, or solicitation of any illegal drugs or paraphernalia will result in immediate dismissal from the workshop.

LANGUAGE

- Out of respect for others, we require that students use appropriate language at all times. This is a school-wide policy.

NOISE

- Common sense and good judgment should be used at all times to keep noise at a minimum. Quiet hours are between 10:00 PM and 7:00 AM for those students who are staying at Hilton Garden Inn Sacramento, South Natomas.

HOURS

- For your safety and protection, you will be required to be in the Hilton Garden Inn Sacramento, South Natomas building no later than 10:00 PM.
- The Summer Studio Workshop coordinators may check rooms at various times between 10:00 PM and 7:00 AM.

DAMAGES

- Any damages to the Hilton Garden Inn Sacramento, South Natomas property will be reported to management. You and your parents will be billed directly for any damages.

CHAPERONES

- There will be supervisory personnel at the Hilton Garden Inn and all workshop functions to enforce these rules and regulations. Violations of these guidelines will be handled according to the enforcement policy described above.

PHONE CALLS AND ROOM CHARGES

- Students will not be allowed to make any charges to their rooms, including phone calls. We recommend that students bring a prepaid calling card with them in order to make any phone calls or call collect. Emergency calls will be permitted at the discretion of the workshop chaperones.

VEHICLES

- If you must bring a car, parking will be available at The Art Institute of California — Sacramento campus.

DIRECTIONS TO THE ART INSTITUTE OF CALIFORNIA — SACRAMENTO

2850 Gateway Oaks Drive, Suite #100 • Sacramento, CA 95833

Toll-Free: 800.477.1957 • Local: 916.830.6320

FROM SACRAMENTO INTERNATIONAL AIRPORT (NORTH)

Take Airport Boulevard and go toward McNair Circle

Bear right on McNair Circle

Bear right on Aviation Drive

Bear right on Crossfield

Turn left to take the ramp onto Airport Boulevard.

Take ramp onto Interstate 5 South toward Sacramento/Yuba City

Take exit 522/Reno/San Francisco onto Interstate 80 West toward San Francisco • Take the West El Camino Avenue exit

Turn left onto West El Camino Avenue

Turn left onto Gateway Oaks Drive

The Art Institute of California — Sacramento will be on the right.

FROM MATHER AIRPORT/CARSON CITY, NV (EAST)

Take Superfortress Avenue going toward Whitehead Street

Bear left on Whitehead Street

Continue on Mather Field Road

Turn left on International Drive

Bear right on Mather Field Road

Take ramp onto US 50 West toward Sacramento

Take the Los Angeles/Redding exit onto Interstate 5 North toward Route 99 North/Redding

Take exit 521B/West El Camino Avenue toward El Centro Road

Turn left onto West El Camino Avenue

Turn right onto Gateway Oaks Drive

The Art Institute of California — Sacramento will be on the right

FROM SANTA ROSA (WEST)

Take US-101 South toward San Francisco

Take the Vallejo/South Novato Boulevard exit onto Route 37 East toward Vallejo/Napa

Take the Interstate 80 East exit left onto Interstate 80

Take the Reno/Airport exit onto Interstate 80 East

Take the West El Camino Avenue exit

Turn right onto West El Camino Avenue

Turn left onto Gateway Oaks Drive

The Art Institute of California — Sacramento will be on the right

FROM STOCKTON (SOUTH)

Take Interstate 5 North toward Sacramento

Take exit 521B/West El Camino Avenue toward El Centro Road

Turn left onto West El Camino Avenue

Turn right onto Gateway Oaks Drive

The Art Institute of California — Sacramento will be on the right

PACKING CHECKLIST

To make your stay more enjoyable, consider the following items:

- Comfortable clothing (t-shirts and shorts are fine for all workshop activities.)
- ALL CULINARY participants must wear closed-toed rubber soles shoes and long pants. No tank tops. Short-sleeved t-shirts are acceptable.
- Shampoo, conditioner, soap
- Contacts and contact solution, glasses, allergy medication, etc.
- Photo I.D.
- Sunglasses and sunscreen
- Extra spending money
- Calling card
- Camera

HOUSING INFORMATION (OPTIONAL)

WHERE WILL STUDENTS BE STAYING?

The students will stay at the Hilton Garden Inn Sacramento – South Natomas located less than 1 mile walking distance from the school.

HILTON GARDEN INN SACRAMENTO – SOUTH NATOMAS

2540 Venture Oaks Way
Sacramento, CA 95833
Tel: 916.568.5400 Fax: 916.568.5072

WHO WILL BOOK THE ROOM RESERVATIONS?

The Summer Studio Workshop coordinator will book all room reservations.

WILL STUDENTS SHARE A ROOM AT THE HILTON GARDEN INN SACRAMENTO – SOUTH NATOMAS?

Yes. Students will share a double occupancy room with another student. If you know another student with whom you would like to share a room, please contact Conrad Lopez at 800.477.1957. If you are a student who will be traveling with your family and would like to make a reservation with your family, please call Hilton Garden Inn directly.

WHAT IF PARENTS WANT TO STAY AT THE HILTON GARDEN INN SACRAMENTO – SOUTH NATOMAS?

All additional reservations should be made directly through the Hilton Garden Inn Sacramento – South Natomas.

WHAT ARE THE ROOM RESERVATIONS DATES?

CHECK-IN: TUESDAY, JUNE 19, 2012

All students should arrange to go directly to The Art Institute of California — Sacramento on June 19th. The Summer Studio Workshop coordinators will do hotel check-in. Luggage will be checked-in at the school and will be picked up by the student after his/her return from the evening activity. No student will be allowed to go to the hotel without a chaperone.

CHECK-OUT: FRIDAY, JUNE 22, 2012

Students will check-out from the hotel by 8:00 AM on Friday, June 22. Chaperones will be collecting key cards and will do a final room check. Students must bring all of their personal belongings to The Art Institute of California — Sacramento after check-out and will be able to check-in their belongings at the school while attending their last day of workshop.

WILL TRANSPORTATION BE PROVIDED?

Daily transportation between the Hilton Garden Inn and school will be provided for those staying in student housing. However, transportation to and from the airport will not be provided.

Students SHOULD arrange to go directly to The Art Institute of California — Sacramento on June 19th.

Pick-up should be arranged on Friday, June 22nd from The Art Institute of California — Sacramento located at:

2850 Gateway Oaks Drive, Suite #100
Sacramento, CA 95833

Summer Studio Medical Release Form

This form is to be completed by ALL workshop participants and returned to The Art Institute of California — Sacramento. All information is strictly confidential and will be used only in case of emergencies.

MEDICAL INFORMATION

Name Of Participant: _____

Please list any known allergies to foods: _____

Insurance Provider: _____ Policy #: _____ Group #: _____

Name of Policy Holder: _____

Insurance Provider Phone Number: _____

Insurance Provider Address: _____

CONTACT INFORMATION FOR PARENT OR LEGAL GUARDIAN:

Name of Parent or Guardian: _____

Home Phone: () _____ Work Phone: () _____

If parent cannot be reached by phone, please contact: _____

Name: _____ Phone: () _____

See aiprograms.info for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Accredited Member, ACICS

Summer Studio Workshop Photo Release Form

GRANT

I hereby irrevocably give to The Art Institute of California — Sacramento and its parent and affiliated companies and schools, including without limitation Education Management LLC and The Art Institutes International, LLC (collectively, the "Schools") and the Schools' assigns, licensees, and successors the right to photograph, film, and/or videotape me and/or to otherwise record my image and/or likeness and to use, publish, display, reproduce, copy, and distribute my image and/or likeness, in all forms of media now known or later developed, including composite or modified representations and including on the Internet, for promotional activities for the Schools, including advertising, direct mail, catalogs, websites, exhibitions, film festivals, and classroom presentations, throughout the world and in perpetuity. The Schools are permitted, although not obligated, to include my name in connection with my image and/or likeness. I waive the right to inspect or approve versions of my image and/or likeness used for publication or the written copy that may be used in connection therewith and agree that the Schools shall not be liable to me for any distortion or illusionary effect resulting from the use, publication, or display of my image or likeness. The Schools are not obligated to utilize any of the rights granted in this Agreement. I agree that I shall have no ownership of or other rights in the photographs, film, videotapes, or other recordings of my image and/or likeness taken or made by or on behalf of the Schools. I understand that the Schools shall not be responsible for unauthorized duplications/use of my image and/or likeness by third parties on the Internet or otherwise.

RELEASE

I release the Schools and the Schools' assigns, licensees, and successors from any claims that may arise regarding the use of my image and/or likeness including any claims of defamation, invasion of privacy, or infringement of moral rights, rights of publicity, or copyright.

SIGNATURE

I have read, understand, and agree to the terms of this Agreement.

Name (print): _____ Date: _____

Signature: _____

Address: _____

PARENT/GUARDIAN CONSENT

[Please execute if the subject of this Photo Release is under 18 years of age.]

I am the parent or guardian of the minor named above, who is aged _____. I have the legal right to consent to and do consent to the terms of this Agreement.

Parent/Guardian Name (print): _____ Date: _____

Parent/Guardian Signature: _____

Parent/Guardian Address: _____

See aiprograms.info for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Accredited Member, ACICS

Summer Studio Workshop Code of Conduct Contract

The following rules and code of conduct are important for all students participating in the Summer Studio Workshop (the "Program") at The Art Institute of California — Sacramento (the "School"). Please review these rules, sign the document, and return with your other materials. All students in the Summer Studio Program must agree to follow these rules and code of conduct in order to participate.

Violation of the rules and/or code of conduct may result in dismissal from the program.

Students are expected to attend all class sessions, presentations, and events in the program. Students who are absent from a class or function must provide a valid excuse to The Art Institute of California — Sacramento Summer Studio staff. Unsatisfactory reasons for absence may result in dismissal from the program.

IT IS THE RESPONSIBILITY OF EACH SUMMER STUDIO STUDENT TO:

- Respect the rights of other members of the School community
- Respect the property of the School and other members of the School community
- Respect the facilities, equipment, and programs of the School
- Refrain from actions that endanger the health, welfare, or safety of other members of the School community
- Comply with all School, federal, state and local laws, rules, and regulations

VIOLATION OF THE CODE OF CONDUCT INCLUDES BUT IS NOT LIMITED TO THE FOLLOWING:

- Theft, alteration, damage to, or unauthorized possession or use of, School property or another community member's property
- Obstruction or disruption of School classes, business, or activities
- Conduct in violation of School rules and regulations
- Physical, verbal, or sexual assault, harassment or threat to another member of the School community
- Behavior that endangers the health, welfare, or safety of a School community member or behavior that endangers the safety of oneself
- Use of The Art Institute of California — Sacramento computer network for any illegal or commercial activities
- Use of The Art Institute of California — Sacramento computer facilities for inappropriate purposes
- Use of college computer facilities to gain unauthorized access to computing facilities of other industries, organizations, or individuals
- Possession, use, sale, or transfer of narcotics without medical authorization
- False reporting of an emergency on School property
- Failure to promptly comply with any lawful requests of The Art Institute of California — Sacramento staff
- Violation of School policy and regulations and the laws of the corresponding state regarding the possession or consumption of alcoholic beverages

I HAVE READ AND UNDERSTAND THE RULES AND CODE OF CONDUCT FOR PARTICIPATING IN THE SUMMER STUDIO PROGRAM AT THE ART INSTITUTE OF CALIFORNIA — SACRAMENTO. I AGREE TO ADHERE TO THE RULES AND CODE OF CONDUCT AND UNDERSTAND THAT ANY VIOLATION OF THESE RULES OR CODE OF CONDUCT COULD RESULT IN IMMEDIATE DISMISSAL FROM THE SUMMER STUDIO PROGRAM AT THE ART INSTITUTE OF CALIFORNIA — SACRAMENTO. IN THE EVENT OF A DISMISSAL, THE PARENT/GUARDIAN WILL BE NOTIFIED AND MUST MAKE ARRANGEMENTS FOR THE STUDENT'S TRANSPORTATION HOME. IF NO REFUNDS WILL BE ISSUED TO THOSE DISMISSED FROM THE SUMMER STUDIO PROGRAM. ANY ADDITIONAL TRAVEL FEES INCURRED DUE TO EARLY DISMISSAL ARE THE SOLE RESPONSIBILITY OF THE STUDENT AND/OR THE PARENT/GUARDIAN.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

For Office Use Only: Student ID # _____

See aiprograms.info for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Accredited Member, ACICS

Summer Studio Workshop Release Form

Please read this **RELEASE** carefully. It must be completed and signed by you, and by your parent or guardian if you are a minor. This is a legally binding **RELEASE**; by signing this **RELEASE**, you are giving up the ability to make certain claims.

I plan to participate in The Art Institute of California — Sacramento Summer Studio Workshop Program (the "Program") which is scheduled to take place from _____ until _____. **I HAVE VOLUNTARILY ELECTED TO PARTICIPATE IN THIS PROGRAM.** I understand that there may be risks involved in this Program. I understand that no person or program requires me to participate in this Program, but I want to do so, despite the possible dangers and risks, and despite this **RELEASE**.

I therefore agree to assume and take on myself all of the risks and responsibilities in any way associated with this Program. In consideration of and in return for the opportunity to participate in this Program, I hereby enter into this **RELEASE**.

By my signature below, and intending to be legally bound hereby, I acknowledge and agree that I am unconditionally releasing the School, its corporate parents, affiliates, related entities, their officers and directors, trustees, employees, and agents from all claims, suits, and/or liability of any kind for personal injuries or death, property damage, and any other consequences, losses, damages, or expenses which may occur in connection with this Program, whether or not as a result of any negligent acts or omissions on the part of the School, its employees or agents, relating to me, or from any act or failure to act, mistake, or failure to supervise on the part of the School. I accept those risks and assume full responsibilities for such injuries and other consequences.

I have read this entire **RELEASE** and understand it. I have had the opportunity to review this **RELEASE** with an attorney. I acknowledge that I have entered into this Agreement freely and without any coercion or duress. I have also read and agree to abide by the rules of the Program, as set forth by the school representatives participating in the Program.

Name of Participant (please print): _____ Date: _____

Participant Signature: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____
(if Participant is a Minor)

See aiprgrams.info for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Accredited Member, ACICS

Housing Students Only Room and Board Contract

MADE and entered into this _____ day of JUNE, 2012, by and between THE ART INSTITUTE OF CALIFORNIA — SACRAMENTO (hereinafter referred to as "School") and _____ (hereinafter referred to as student) and _____ (hereinafter referred to as parent).

NOW, THEREFORE, the parties hereto intending to be legally bound hereby covenant, promise, and agree as follows:

- Students enrolled in the Summer Studio Workshop may reside at the Hilton Garden Inn Sacramento – South Natomas from the period commencing at 5:30 PM, on Tuesday, June 19, 2012, and concluding at 8 AM on Friday, June 22, 2012 at a cost of \$270.. All checks and money orders for such are to be made payable to The Art Institute of California — Sacramento. Continental breakfast will be included.
- School and/or Hilton Garden Inn Sacramento – South Natomas shall not be liable for any injury, loss, or damage of any nature to the person or property of the student, student's family, guests, invites, or licensees or any other person arising from any cause other than the established negligence of any employee of the School or Hotel, or its employees.
- Students and parents shall indemnify School and/or Hilton Garden Inn Sacramento – South Natomas and name them harmless from any loss, liability, claim, cost, injury, or damage arising out of or flowing from any act of the student. The student will be jointly and severally liable with his or her roommate(s) for any and all damage to the room assigned to the student. If any damage occurs in a common area of the hotel and the responsible party cannot be determined or held accountable, all residents of the hotel having access to the area will be equally liable for the costs of repairing such damage.
- No rebate of room and board charges will be considered if the student is dismissed from the hotel for misconduct or material breach of this Contract. The student hereby agrees to immediately leave the school premises upon receipt of notice to do so from the School. There will be absolutely no refund of room and board after twenty-four (24) hours of occupancy.
- The student will comply with all Studio Suites and school regulations established by The Art Institute of California — Sacramento and Hilton Garden Inn Sacramento – South Natomas for students residing at the Studio Suites, including those rules and regulations attached to this contract and/or those specifically created to govern the conduct or participants in the Summer Teen Workshop.
- The student may not assign any of his or her rights under this contract, nor make any alteration, addition, or improvement to the room without the prior written consent of The Art Institute of California — Sacramento.
- The Art Institute of California — Sacramento and Hilton Garden Inn Sacramento – South Natomas will have the right to enter the room at any time for any reasonable purpose. Hilton Garden Inn Sacramento – South Natomas reserves the right to change room assignments for any reason at any time.
- The Art Institute of California — Sacramento and Hilton Garden Inn Sacramento – South Natomas will have no obligation to provide health services under this contract at any time.
- Parent hereby expressly agrees and consents to student residing in Hilton Garden Inn Sacramento – South Natomas and accepts full responsibility and liability for all actions and conduct of the student or college premises. Further, the parent expressly waives any right or claim against the school or Hilton Garden Inn Sacramento – South Natomas, or any defense the parent may advance, on account of the student's minority.

Each student and parent acknowledges that they have read and understood the items and obligations provided for above and agree to be bound by the provisions hereof.

IN WITNESS WHEREOF, the parties here to have executed the Contract as of the day and year first written above.
THE ART INSTITUTE OF CALIFORNIA — SACRAMENTO

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

See aiprogams.info for program duration, tuition, fees, and other costs, median debt, federal salary data, alumni success, and other important info.

Accredited Member, ACICS